

City of Sodaville

Regular Session & Supplemental Budget Hearing Agenda

October 19, 2023

7:00 PM – City Hall

Teleconference Number 253-215-8782 * Meeting ID: 821 0831 2895 * Passcode: 369422

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Visitors

5. Bills

6. Minutes

- September 14, 2023 Minutes

7. Public Comment

This is the time to speak to the City Council or Mayor on any subject **including what is listed** on this Agenda except for Public Hearings. Time limit is 3 minutes per person.

8. City Recorder's Report

- City Finances
- City Update

9. Public Works Report

- Water Update

10. New Business:

- a. Community Services Consortium Presentation
- b. Resolution 23-13 In Memoriam Clerk Steve Druckenmiller
- c. Resolution 23-14 LGIP Transfer
- d. Supplemental Budget Hearing
- e. Contract Review Board - Business Oregon Water Addendum

11. Old Business

12. Council Reports

13. Public Comment

This is the time to speak to the City Council or Mayor on any subject **other than what is listed** on this Agenda except for Public Hearings. Time limit is 3 minutes per person.

14. Adjourn

PUBLIC COMMENT There are two times at every regular City Council meeting when the public has an opportunity to address the City Council. The first time is reserved for questions or statements regarding items appearing on the agenda, except public hearings and the merits of land use issues. The second time is at the end of the agenda. At this time, you can address the City Council on any matter of public concern, other than an agenda item. The Mayor will announce the time for public comment, and invite persons to address the City Council. Each person has three minutes to address the City Council. ***PUBLIC COMMENT is not accepted during the meeting other than at those times.*** The Council reserves the right to enter into Executive Session as needed to conduct City business in accordance with Oregon Public Meeting Law as clarified in the Oregon Attorney General's Public Records and Meetings Manual or advised by counsel.

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the City Council meeting by calling 541-258-8882.

"The City of Sodaville is an equal opportunity provider and employer."

8. City Recorder Update

City Finances

The finance reports are attached to the Council Packet. City finances are in a poorer place than anticipated due to poor water production at the city's wells. Water acquisition bills are much higher than in the past as a result, and cash flow is poor. At the October 11 meeting, the Council limited water use to 7,500 gallons per month. At this meeting, the Council will consider transferring money from the LGIP account into the operating account to pay for increased water bills, as well as a supplemental budget to use some designated funds for water bills. Drawing down the LGIP account is expected to continue through the rest of water restriction periods. This will require very careful monitoring throughout the rest of the fiscal year, limiting expenditures and rebuilding the reserve account with expected revenue. Drawing down the reserve account without replacing funds and limiting expenditures puts the City in a bad fiscal position for the next fiscal year, and in addition to monitoring, I will be preparing plans for the 2023-2024 fiscal year to better address potential negative cash flow.

The City's small size offers some fundraising advantages. I received a \$500 scholarship to attend the Oregon Association of Municipal Recorders Scholarship that will be reimbursed back to the city to cover that conference. I received a full ride scholarship to the League of Oregon Cities that paid for my hotel and participation up front, and I will be reimbursed for gas mileage after the conference is over. This was planned for in the budget, and is especially helpful during a cash crunch.

City Updates

Staff conference travel ends this month as myself and Councilor Parsons are attending the League of Oregon Cities conference in Eugene from October 12-14. I will attend a Small Municipalities Advocacy Coalition meeting October 16 in Brownsville. I will attend the Linn County Housing Rehabilitation Partnership annual board meeting October 17 via Zoom as Sodaville's voting designee.

I am researching grants to rehabilitate the general store building. By the end of the calendar year, I hope to complete the updated draft of the City's Water Management Conservation Plan. Some additional work remains to complete the City's Total Maximum Daily Load requirements for the fiscal year.

Councilors need to continue reviewing the draft version of updated procurement policies. This is a key component of fulfilling our requirements for the IFA loan to connect Well Linn 10377. Once the Council approves the addendum to the IFA loan agreement, the City will be able to move forward with expanding the water system to include the well.

I currently hold the opinion that while we need to move forward connecting Well Linn 10377 to the City's water system, the City needs to move forward building an InterTie to Lebanon. This recommendation is not made lightly, but the City's options for expanding water system are limited by the geology of Sodaville. Barring connection to Lebanon's water system for delivery, it can be anticipated that there will be a drastic reduction to the City's ability to deliver water a decade from now. Starting on the InterTie now is the best way to secure Sodaville's water future.

10.a. Community Services Consortium Presentation

Staff Summary

Community Services Consortium is recommending that Linn and two other Counties create a new Continuum of Care, withdrawing from the Rural Oregon Continuum of Care. CSC Executive Director Pegge McGuire will make a presentation to Council about this opportunity. If the Council is favorable, there will be adoption of a resolution supporting this opportunity at a future Council meeting.

10.b. Resolution 23-13 Memorializing Linn County Clerk Steve Druckenmiller

Staff Summary

Linn County Clerk Steve Druckenmiller died in September while serving his tenth term in office. This Resolution honors his service to Sodaville and Linn County voters.

Suggested Motion: *I move to adopt Resolution 23-13.*

10.c. Resolution 23-14 LGIP Transfer

Staff Summary

Due to low production at City wells, the cost of water acquisition has increased in excess of the City's water revenue. It is now expected that through the end of water restrictions, the City will need to draw on its reserves from the LGIP account to cover water acquisition costs. This is a difficult financial reality to face that will require the City to replenish the LGIP account through the rest of the fiscal year and keep expenses low. For the month of October, staff recommend transferring \$20,000 from the LGIP account into the operating account. \$3,709.36 of this amount includes new revenue in the LGIP account. \$574.58 is drawn from water reserves funded by the \$2 per month increase in city water bills. The City had to purchase parts to repair water infrastructure, and these funds are aggregated and appropriated for this very purpose. The water acquisition cost for the month of October was \$15,452.68. In order to pay this bill and leave a cushion against designated funds, staff recommend the full transfer of \$20,000 and a supplemental budget increasing the Water Acquisition requirement. The supplemental budget is the next item.

Suggested Motion: *I move to adopt Resolution 23-14.*

10.d. Supplemental Budget Hearing

Staff Summary

The Legislative Assembly appropriated \$60,000 to the City for Community Well Assistance in 2021 with SB 5561. These funds were primarily used for installing new radio water meters, and paying for annual software updates. \$5,280.14 remained at the beginning of the 2023-2024 fiscal year. It is recommended that \$4,000 of these funds be added to the Water Acquisition requirement, with the remaining portion to be used for annual software update costs. This supplemental budget recognizes the remaining amount that was part of the Available Cash On Hand resource and allocates \$4,000 for water acquisition.

The City also needs to spend over \$3,100 on software to operate the new programmable logic controller. This program is a one-time fee that is required for operation of the PLC in the future by staff and/or contractors. The City's ARPA funds were primarily designated for road repairs, but this is a leftover cost from the PLC project that is mandatory for completion to ensure the proper operation of the City's water system. Accordingly, the Supplemental Budget transfers \$3,150 from the **Operating Expenses - Rock, Grading** Requirement in the Streets Program to the **Equipment and Facilities Maintenance & Repair** Requirement in the Water Enterprise Program.

Suggested Motion: *I move to adopt Resolution 23-15.*

10.e. Contract Review Board - Business Oregon Water Addendum

Staff Summary

Business Oregon requires an update to the City's IFA loan in order to fund the City's water system expansion to connect to Well Linn 10377. This removes the reservoir from the project in accordance with a City staff recommendation, and changes the project completion deadline from "36 months after the date of this Contract" to June 30, 2025.

Suggested Motion: *I move to adopt Amendment Number 1 to Agreement S18003 with the Oregon Business Development Department.*

Resources to 9/30/23	Budgeted	Remaining	Received
Available Cash On Hand	\$196,000.00	-\$10,782.45	\$206,782.45
Interest	\$2,850.00	\$1,522.30	\$1,327.70
Franchise Fees	\$20,000.00	\$15,599.89	\$4,400.11
Grants	\$1,000.00	\$1,000.00	\$0.00
Metered Water Sales	\$130,000.00	\$97,598.40	\$32,401.60
Construction Apps/Site Reviews/Permits	\$500.00	\$500.00	\$0.00
Zoning Apps and Permits	\$350.00	\$350.00	\$0.00
Refunds	\$500.00	\$391.46	\$108.54
Donations	\$5,000.00	\$5,000.00	\$0.00
Administrative Services Charges/Lien Search	\$400.00	\$375.00	\$25.00
Sale of maps, Publications & Photocopies	\$100.00	\$100.00	\$0.00
Cigarette Taxes	\$300.00	\$231.88	\$68.12
Liquor Taxes	\$7,300.00	\$5,397.97	\$1,902.03
State Highway Fund	\$28,500.00	\$21,835.22	\$6,664.78
State Revenue Sharing	\$4,150.00	\$3,213.77	\$936.23
Taxes estimated to be received	\$8,500.00	\$8,500.00	\$0.00
Previously Levied Taxes	\$200.00	\$152.01	\$47.99
Marijuana	1100	\$983.97	\$116.03
TOTAL	\$406,750.00	\$151,969.42	\$254,780.58

Administration to 9/30/23	Budgeted	Remaining	Spent
Mayor	\$400.00	\$400.00	\$0.00
City Recorder	\$18,200.00	\$13,882.90	\$4,317.10
Public Works Director	\$4,300.00	\$3,242.04	\$1,057.96
Payroll Taxes	\$4,800.00	\$3,626.96	\$1,173.04
Health Benefits and PFMLI	\$4,100.00	\$3,092.90	\$1,007.10
Consultants	\$4,000.00	\$3,553.12	\$446.88
Operating Expenses	\$750.00	\$750.00	\$0.00
Supplies and Duplication	\$450.00	\$319.96	\$130.04
Communications	\$1,000.00	\$667.95	\$332.05
Utilities & Maintenance – Bldg/Grnd/Equip	\$2,000.00	\$848.22	\$1,151.78
Insurance	\$3,000.00	\$1,242.25	\$1,757.75
Community Relations	\$500.00	\$500.00	\$0.00
Planning Grant	\$1,000.00	\$1,000.00	\$0.00
Office Equipment	\$500.00	\$428.10	\$71.90
Park Improvements	\$3,500.00	\$3,067.16	\$432.84
City Hall Building Improvements	\$2,500.00	\$2,500.00	\$0.00
TOTAL	\$51,000.00	\$39,121.56	\$11,878.44
Streets 9/30/23	Budgeted	Remaining	Spent
City Recorder	\$6,000.00	\$3,314.42	\$2,685.58
Public Works Director	\$11,000.00	\$9,020.49	\$1,979.51
Payroll Taxes	\$8,000.00	\$6,896.99	\$1,103.01
Health Benefits	\$4,500.00	\$4,298.82	\$201.18
Consultants	\$2,000.00	\$857.60	\$1,142.40
Operating Expenses – Street Lights	\$5,500.00	\$5,353.00	\$147.00
Administrative Supplies	\$500.00	\$334.00	\$166.00
Communication	\$500.00	\$297.23	\$202.77
Construction Supplies	\$2,000.00	\$2,000.00	\$0.00
Contract Services - Maintenance & Repair	\$2,500.00	\$1,294.69	\$1,205.31
Liability Insurance	\$2,000.00	\$2,000.00	\$0.00
Operating Expenses - Rock, Grading	\$61,000.00	\$61,000.00	\$0.00
Equipment Expenses	\$800.00	\$800.00	\$0.00
TOTAL	\$106,300.00	\$97,467.24	\$8,832.76
Water to 9/30/23	Budgeted	Remaining	Spent
City Recorder	\$6,000.00	\$4,560.97	\$1,439.03
Public Works Director	\$17,800.00	\$13,305.40	\$4,494.60
Payroll Taxes	\$16,500.00	\$12,321.09	\$4,178.91
Health Benefits	\$11,000.00	\$8,314.40	\$2,685.60
Electricity	\$4,500.00	\$3,286.62	\$1,213.38
Monthly Water Quality Monitoring	\$500.00	-\$775.98	\$1,275.98
Non-Routine Water Quality Monitoring	\$3,000.00	\$2,960.00	\$40.00
Operating Supplies	\$2,000.00	\$1,494.11	\$505.89
Equipment and Facilities Repair & Maintenance	\$12,500.00	\$11,022.26	\$1,477.74
Operating Expenses – Equipment Rental	\$1,500.00	\$1,500.00	\$0.00
Contract Services – Maintenance & Repair	\$15,000.00	\$9,550.00	\$5,450.00
Water Acquisition	\$60,000.00	\$33,787.65	\$26,212.35
Consultants	\$10,000.00	\$9,040.56	\$959.44
Dues, Mileage, Training	\$10,000.00	\$5,971.47	\$4,028.53
Administrative Supplies & Duplication	\$1,000.00	\$711.67	\$288.33
Communication	\$3,000.00	\$1,959.11	\$1,040.89
State Review, Conditional Use	\$500.00	\$500.00	\$0.00
Insurance	\$3,500.00	\$1,440.92	\$2,059.08
TOTAL	\$178,300.00	\$120,950.25	\$57,349.75
Debt Service to 9/30/23	Budgeted	Remaining	Spent
Vehicle	\$2,800.00	\$2,340.64	\$459.36
TOTAL	\$2,800.00	\$2,340.64	\$459.36
Contingency to 9/30/23	Budgeted	Remaining	Spent
	\$6,350.00	\$6,350.00	\$0.00
TOTALS to 9/30/23	Budgeted	Remaining	Spent
TOTALS	\$287,400.00	\$208,879.69	\$78,520.31

11:04 AM

10/04/23

City of Sodaville
Reconciliation Summary
100-1001 Chase, Period Ending 09/30/2023

	<u>Sep 30, 23</u>	
Beginning Balance		66,399.08
Cleared Transactions		
Checks and Payments - 31 items	-36,556.08	
Deposits and Credits - 63 items	32,913.35	
Total Cleared Transactions	<u>-3,642.73</u>	
Cleared Balance		<u>62,756.35</u>
Uncleared Transactions		
Checks and Payments - 2 items	<u>-150.00</u>	
Total Uncleared Transactions	<u>-150.00</u>	
Register Balance as of 09/30/2023		<u>62,606.35</u>
Ending Balance		62,606.35

City of Sodaville
Reconciliation Detail
100-1001 Chase, Period Ending 09/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						66,399.08
Cleared Transactions						
Checks and Payments - 31 items						
Bill Pmt -Check	05/25/2023	187	OHA Drinking Water...	X	-175.00	-175.00
Bill Pmt -Check	08/30/2023	236	City of Lebanon	X	-1,940.97	-2,115.97
Bill Pmt -Check	08/30/2023	237	Rock Solid Excavation	X	-1,434.47	-3,550.44
Bill Pmt -Check	08/30/2023	240	Amazon Capital Ser...	X	-538.38	-4,088.82
Bill Pmt -Check	08/30/2023	238	Summit Home & Ga...	X	-192.99	-4,281.81
Bill Pmt -Check	08/30/2023	235	Amazon Capital Ser...	X	-47.43	-4,329.24
Bill Pmt -Check	08/30/2023	239	WaterLab Corp.	X	-40.00	-4,369.24
Check	09/01/2023	EFT	AGCO Finance LLC	X	-229.68	-4,598.92
Bill Pmt -Check	09/01/2023	EFT	Ceco Inc	X	-119.60	-4,718.52
Bill Pmt -Check	09/05/2023	EFT	Comcast	X	-275.31	-4,993.83
Bill Pmt -Check	09/06/2023	EFT	City County Insuran...	X	-1,598.57	-6,592.40
Bill Pmt -Check	09/06/2023	241	A & B Septic Service	X	-775.00	-7,367.40
Bill Pmt -Check	09/06/2023	243	Smith + Company	X	-357.50	-7,724.90
Bill Pmt -Check	09/06/2023	242	Culligan of Albany	X	-35.40	-7,760.30
Bill Pmt -Check	09/12/2023	EFT	Consumers Power I...	X	-380.80	-8,141.10
Bill Pmt -Check	09/12/2023	EFT	Consumers Power I...	X	-214.48	-8,355.58
Bill Pmt -Check	09/12/2023	EFT	Consumers Power I...	X	-92.60	-8,448.18
Bill Pmt -Check	09/12/2023	EFT	Consumers Power I...	X	-66.67	-8,514.85
Bill Pmt -Check	09/12/2023	EFT	Consumers Power I...	X	-34.66	-8,549.51
Bill Pmt -Check	09/13/2023	246	Ray Jackman Repair	X	-19,421.40	-27,970.91
Check	09/13/2023	251	Alex McHaddad	X	-580.74	-28,551.65
Check	09/13/2023	250	JD Burns	X	-284.90	-28,836.55
Bill Pmt -Check	09/13/2023	248	WaterLab Corp.	X	-40.00	-28,876.55
Bill Pmt -Check	09/13/2023	247	Republic Services	X	-33.44	-28,909.99
Bill Pmt -Check	09/13/2023	249	Wilco	X	-9.78	-28,919.77
Paycheck	09/14/2023	245	J D Burns	X	-2,712.58	-31,632.35
Paycheck	09/14/2023	244	Andrew A McHaddad	X	-2,263.63	-33,895.98
Bill Pmt -Check	09/18/2023	EFT	Ceco Inc	X	-74.32	-33,970.30
Liability Check	09/28/2023	EFT	IRS	X	-1,502.15	-35,472.45
Liability Check	09/28/2023	EFT	Oregon Department ...	X	-587.63	-36,060.08
Deposit	09/29/2023			X	-496.00	-36,556.08
Total Checks and Payments					-36,556.08	-36,556.08
Deposits and Credits - 63 items						
Deposit	08/10/2023			X	68.21	68.21
Deposit	09/11/2023			X	361.32	429.53
Deposit	09/11/2023			X	579.26	1,008.79
Deposit	09/11/2023			X	2,145.90	3,154.69
Deposit	09/13/2023			X	29.50	3,184.19
Deposit	09/13/2023			X	44.13	3,228.32
Deposit	09/13/2023			X	44.87	3,273.19
Deposit	09/13/2023			X	49.04	3,322.23
Deposit	09/13/2023			X	52.54	3,374.77
Deposit	09/13/2023			X	52.59	3,427.36
Deposit	09/13/2023			X	55.01	3,482.37
Deposit	09/13/2023			X	57.72	3,540.09
Deposit	09/13/2023			X	68.05	3,608.14
Deposit	09/13/2023			X	74.07	3,682.21
Deposit	09/13/2023			X	80.91	3,763.12
Deposit	09/13/2023			X	82.00	3,845.12
Deposit	09/13/2023			X	84.90	3,930.02
Deposit	09/13/2023			X	85.12	4,015.14
Deposit	09/13/2023			X	85.40	4,100.54
Deposit	09/13/2023			X	86.18	4,186.72
Deposit	09/13/2023			X	86.90	4,273.62
Deposit	09/13/2023			X	86.95	4,360.57
Deposit	09/13/2023			X	88.71	4,449.28
Deposit	09/13/2023			X	90.23	4,539.51
Deposit	09/13/2023			X	90.41	4,629.92
Deposit	09/13/2023			X	93.32	4,723.24
Deposit	09/13/2023			X	94.91	4,818.15
Deposit	09/13/2023			X	111.20	4,929.35
Deposit	09/13/2023			X	111.64	5,040.99
Deposit	09/13/2023			X	112.88	5,153.87

City of Sodaville
Reconciliation Detail
100-1001 Chase, Period Ending 09/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	09/13/2023			X	115.82	5,269.69
Deposit	09/13/2023			X	115.92	5,385.61
Deposit	09/13/2023			X	121.77	5,507.38
Deposit	09/13/2023			X	122.57	5,629.95
Deposit	09/13/2023			X	124.00	5,753.95
Deposit	09/13/2023			X	138.19	5,892.14
Deposit	09/13/2023			X	142.65	6,034.79
Deposit	09/13/2023			X	144.27	6,179.06
Deposit	09/13/2023			X	155.93	6,334.99
Deposit	09/13/2023			X	158.61	6,493.60
Deposit	09/13/2023			X	193.41	6,687.01
Deposit	09/13/2023			X	193.53	6,880.54
Deposit	09/13/2023			X	239.12	7,119.66
Deposit	09/13/2023			X	240.78	7,360.44
Deposit	09/13/2023			X	387.55	7,747.99
Transfer	09/18/2023			X	17,333.52	25,081.51
Deposit	09/26/2023			X	21.93	25,103.44
Deposit	09/26/2023			X	32.32	25,135.76
Deposit	09/26/2023			X	44.87	25,180.63
Deposit	09/26/2023			X	45.10	25,225.73
Deposit	09/26/2023			X	45.35	25,271.08
Deposit	09/26/2023			X	58.42	25,329.50
Deposit	09/26/2023			X	86.82	25,416.32
Deposit	09/26/2023			X	92.80	25,509.12
Deposit	09/26/2023			X	93.35	25,602.47
Deposit	09/26/2023			X	96.02	25,698.49
Deposit	09/26/2023			X	143.08	25,841.57
Deposit	09/26/2023			X	166.37	26,007.94
Deposit	09/26/2023			X	335.16	26,343.10
Deposit	09/26/2023			X	484.56	26,827.66
Deposit	09/29/2023			X	321.34	27,149.00
Deposit	09/29/2023			X	1,626.09	28,775.09
Deposit	09/29/2023			X	4,138.26	32,913.35
Total Deposits and Credits					32,913.35	32,913.35
Total Cleared Transactions					-3,642.73	-3,642.73
Cleared Balance					-3,642.73	62,756.35
Uncleared Transactions						
Checks and Payments - 2 items						
Check	12/29/2021	5396	Pedersen, Glenda		-75.00	-75.00
Check	01/25/2022	5408	Bailey, Christina		-75.00	-150.00
Total Checks and Payments					-150.00	-150.00
Total Uncleared Transactions					-150.00	-150.00
Register Balance as of 09/30/2023					-3,792.73	62,606.35
Ending Balance					-3,792.73	62,606.35

City of Sodaville
Reconciliation Detail
100-1010 LGIP, Period Ending 09/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						126,138.89
Cleared Transactions						
Checks and Payments - 2 items						
Check	09/01/2023			X	-0.10	-0.10
Transfer	09/18/2023			X	-17,333.52	-17,333.62
Total Checks and Payments					-17,333.62	-17,333.62
Deposits and Credits - 7 items						
Deposit	09/06/2023			X	24.30	24.30
Deposit	09/11/2023			X	757.53	781.83
Deposit	09/12/2023			X	17.14	798.97
Deposit	09/14/2023			X	20.84	819.81
Deposit	09/19/2023			X	2,443.54	3,263.35
Deposit	09/29/2023			X	456.49	3,719.84
Deposit	09/29/2023			X	496.00	4,215.84
Total Deposits and Credits					4,215.84	4,215.84
Total Cleared Transactions					-13,117.78	-13,117.78
Cleared Balance					-13,117.78	113,021.11
Register Balance as of 09/30/2023					-13,117.78	113,021.11
Ending Balance					-13,117.78	113,021.11

Resolution No. 23-13

**A RESOLUTION MEMORIALIZING LINN COUNTY CLERK STEVE
DRUCKENMILLER**

THE CITY OF SODAVILLE RESOLVES AS FOLLOWS:

Whereas Linn County Clerk Steve Druckenmiller passed away on September 24, 2023,

Whereas Clerk Druckenmiller was serving his tenth term in the office,

Whereas Clerk Druckenmiller is the second-longest serving elected official in Linn County history,

Whereas Clerk Druckenmiller was appointed Linn County Commissioner in 1982,

Whereas Clerk Druckenmiller was elected to the office in 1986,

Whereas Clerk Druckenmiller was elected President of the Oregon State Clerks Association in 2006,

Whereas Clerk Druckenmiller oversaw 141 vote-by-mail elections, the most in the United States,

Resolved, the City of Sodaville memorializes the late Linn County Clerk Steve Druckenmiller in honor of his service to the citizens of Sodaville and Linn County.

Passed by the City Council this 19th day of October, 2023.

Approved by the Mayor this _____ day of October, 2023.

_____ Ayes _____ Nays

Mayor

City Recorder

Resolution No. 23-14

**A RESOLUTION DECLARING THE TRANSFER OF FUNDS FROM THE STATE
POOL ACCOUNT #7975**

THE CITY OF SODAVILLE RESOLVES AS FOLLOWS:

The City shall authorize the transfer of funds from the State Pool Account to the City's Checking Account ending in 7975 at J P Morgan Chase in the amount of \$20,000.

Passed by the City Council this 14th day of September, 2023.

Approved by the Mayor this _____ day of September, 2023.

_____ Ayes _____ Nays

Mayor

City Recorder

Resolution No. 23-15

Adopting a Supplemental Budget for the 2023-2024 Fiscal Year

Whereas the City of Sodaville received \$60,000 in May 2022 from the Oregon Legislative Assembly for Community Well Assistance,

Whereas \$5,280.14 of these funds remained in the City’s operating account at the beginning of the 2023-2024 fiscal year,

Whereas the cost of Water Acquisition may increase beyond the appropriated requirement of \$60,000 due to poor performance of the City’s wells, and

Whereas the City began the fiscal year with \$50,611.11 in ARPA funds that had been primarily dedicated to Streets but needs to be reappropriated to cover an additional cost for the PLC replacement project,

THE CITY OF SODAVILLE RESOLVES AS FOLLOWS:

A Supplemental Budget for the 2023-2024 fiscal year is adopted appropriating \$4,000 from the Available Cash on Hand resource and increasing the Water Acquisition in the Water Enterprise Program of the General Fund to \$64,000.00; and

\$3,150 is transferred from the Operating Expenses - Rock, Grading requirement in the Streets program to the Equipment and Facilities Repair & Maintenance Requirement in the Water Enterprise Program, decreasing the former requirement to \$57,850 and increasing the latter to \$15,650.

Passed by the City Council this 19th day of October, 2023.

Approved by the Mayor this _____ day of October, 2023.

_____ Ayes _____ Nays

Mayor

City Recorder

**FORM
OR-LB-SBH**

Notice of Supplemental Budget Hearing
Oregon Department of Revenue

• Use for supplemental budget proposing a change in any fund's expenditures by more than 10 percent.

A public hearing on a proposed supplemental budget for City of Sodaville, for the current fiscal year, will be
(District name)

held at 30723 Sodaville Rd Lebanon OR 9735.
(Location)

The hearing will take place on 10/19/2023 at 7:00 a.m. p.m. The purpose
(Date) (Time)

of the hearing is to discuss the supplemental budget with interested persons.

A copy of the supplemental budget document may be inspected or obtained on or after 10/11/2023 at
(Date)

30723 Sodaville Rd Lebanon OR 9735, between the hours of 8:00 a.m. p.m. and 4:00 a.m. p.m.
(Location)

SUMMARY OF PROPOSED BUDGET CHANGES

AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED

FUND: General

Resource	Amount	Expenditure—indicate Org. unit / Prog. & Activity, and Object class.	Amount
1.		1. S/CO/Op. Exp. R & G	-\$ 3,150
2.		2. WE/MS/Eq & Fac R& M	\$ 3,150
3.		3. WE/MS Water Acquisition	\$ 4,000
Revised Total Fund Resources	<input type="text"/>	Revised Total Fund Requirements	<input type="text" value="\$ 406,750"/>

Explanation of changes:

Certain ARPA funds in the Streets Program will be reallocated for use in the Water Enterprise Program to complete the City's PLC Upgrade project begun during the 2022-2023 Fiscal Year.

FUND: _____

Resource	Amount	Expenditure—indicate Org. unit / Prog. & Activity, and Object class.	Amount
1.		1.	
2.		2.	
3.		3.	
Revised Total Fund Resources	<input type="text"/>	Revised Total Fund Requirements	<input type="text"/>

Explanation of changes:

Amendment Number 1

Project Name: Well Number 6

This amendment is made and entered into by and between the State of Oregon, acting by and through the Oregon Infrastructure Finance Authority of the Oregon Business Development Department (“OBDD”), and the City of Sodaville (“Recipient”), and amends the Financing Contract between Recipient and OBDD, Project Number S18003, dated 12 December 2017, (“Contract”) for the above-named Project. Capitalized terms not defined in this amendment have the meanings assigned to them by the Contract.

Recital: The purpose of this amendment is to extend the Project Completion Deadline and change the Project Name.

The parties agree to:

1. Amend the Project Name at the introduction of the Contract as follows (deletion in ~~striketrough~~; addition in double underline):

“**Project Name:** Well Number 6 ~~and 75,000 Gallon Reservoir~~”

2. Amend terms in Section 1-Key Terms of the Contract as follows (deletion in ~~striketrough~~; addition in double underline):

“Project Completion Deadline” means no later than 30 June 2025 ~~36 months after the date of this Contract.~~”

3. Delete the second bullet of Exhibit C- Project Description of the Contract as follows (deletion in ~~striketrough~~; addition in double underline):

- ~~“Construct a 75,000-gallon bolted steel reservoir adjacent to the existing reservoir as identified in the Preliminary Engineering Report dated May 2017.”~~

4. Amend Exhibit E(v)- Information Required by 2 CFR § 200.331(a)(1) of the Contract as follows (deletion in ~~striketrough~~; addition in double underline):

“(v) Sub-award Period of Performance Start and End Date: 30 June 2025 ~~36 months from Contract execution~~”

OBDD will have no obligation under this amendment, unless within 60 days after receipt, the Recipient delivers to OBDD the following items, each in form and substance satisfactory to OBDD and its Counsel:

- (i) this amendment duly executed by an authorized officer of the Recipient; and
- (ii) such other certificates, documents, opinions and information as OBDD may reasonably require.

Except as specifically provided above, this amendment does not modify the Contract, and the Contract shall remain in full force and effect during the term thereof. This amendment is effective on the date it is fully executed and approved as required by applicable law.



STATE OF OREGON
acting by and through its
Oregon Infrastructure Finance Authority
of the Oregon Business Development Department

CITY OF SODAVILLE

By: _____
Edward Tabor, Infrastructure & Program
Services Director

By: _____
The Honorable Brian Lewis, Mayor

Date: _____

Date: _____

APPROVED AS TO LEGAL SUFFICIENCY IN ACCORDANCE WITH ORS 291.047:

Not required by OAR 137-045-0050